

VILLAGE OF NAPOLEONVILLE
PARK EVENT PERMIT APPLICATION
Napoleonville City Hall 985-369-6365
Office Hours Mon - Thurs 8:00am-4:00pm

Person Hosting Event_____

Organization Hosting Event_____

Address_____

City / State / Zip_____

Day Phone_____ Evening Phone_____

Park Requesting:

Canal St Park- 403 Canal St. St. Mary Park- 169 Highway 1008

Date of Event_____

Day of event: Sun. Mon. Tues. Wed Thurs. Fri. Sat.

Type of Event_____

Time of Event From_____ to _____

Set-up Time From_____ to _____

Park to Be Used - From_____ to _____

In signing this application, my organization or I understand(s) and agree(s) to the reservation hours and rules and regulations (see attached) of The Village of Napoleonville.

Signature of Applicant_____ Date_____

PARK EVENT REGULATIONS

1. **Park Rental Hours are 10:00am-7:30pm**
2. No loud music is allowed at any park event. The parks are located within a residential area and **Ordinance 14:125 Unnecessary Noise** states that **“Unnecessary noise prohibited. It shall be unlawful for any person to make, continue, or cause to be made or continued any loud, unnecessary or unusual noise or any noise which either annoys, disturbs, injuries or endangers the comfort, repose, health, peace or safety of others, within the corporate limits.”** If there are any complaints, you will be required to either turn your music down or turn it off completely at the discretion of the Deputy.
3. Your application must be returned to this office to be approved by the City Hall.
4. Security must be provided. This security must be approved by City Hall.
5. When the permit has been approved, you will be contacted to come into the office to sign and pick up a copy, which must be displayed during the event. A permit fee of \$25.00 will be charged.
6. It is the responsibility of the permit holder to restore the park and surrounding area to its original cleanliness.

In signing this form, my organization or I understand(s) and agree(s) to the above rules and regulations. My organization or I understand(s) that if we / I fail to adhere to the conditions of the permit, the permit may be withdrawn at the sole discretion of The Village of Napoleonville.

Signature of Applicant _____ Date _____

Village of Napoleonville _____ Date _____