

**Village of Napoleonville**  
**Minutes of Regular Council Meeting**  
**May 8, 2023**

The Village of Napoleonville held a Regular Council Meeting on Monday, May 8, 2023, at the Administration Building Meeting Chamber. The session was called to order at 6:00 p.m. by Mayor Pro Tem Velma Jupiter, the Clerk being present.

The Pledge of Allegiance was led by Alderman Kia Converse, followed by a moment of silence, Alderwoman Williams led the invocation.

**Present:** Alderwoman Kia Converse, Alderwoman April Williams and Mayor Pro Tem Velma Jupiter. A quorum to conduct business was declared present by Mayor Pro Tem Jupiter. Mayor Animashaun entered the meeting chamber at 6:02pm.

Also present was Trina Animashaun.

**Approval of the Minutes**

Upon a motion by Alderwoman Converse, seconded by Alderwoman Williams, the minutes from the Regular Council meeting on April 3, 2023, the Special Meetings held on April 11, 2023 and April 24, 2023 were approved. With a unanimous agreement from the Board, Mayor Pro Tem Jupiter declared the motion carried.

**Financial Reports**

Upon a motion by Alderwoman Converse, seconded by Alderwoman Williams, the Board agreed to accept the financial reports from March 2023 and April 2023. With a unanimous agreement from the Board, Mayor Pro Tem Jupiter declared the motion carried

**Public Comments Open**

Alderwoman Converse motioned and Alderwoman Williams second "THAT" the Board open a public comment session before any action items are presented. Upon a unanimous consent by the Board, Mayor Pro Tem Jupiter declared the motion carried and the public comment session was opened.

**New Business**

Resolution 23-03 Approving an Intergovernmental Agreement for the Sales and Use Tax Collection for the period of July 1, 2023 thru June 30, 2024 was presented. With no comments from the public, Alderwoman Jupiter motioned, second by Alderwoman Converse "THAT" Resolution 23-03 be adopted. Upon a unanimous consent by the Board, Mayor Animashaun declared the motion carried and the following resolution was passed with a vote of:

Yeas: 3 Alderwoman Kia Converse, Alderwoman Velma Jupiter and Alderwoman April Williams

Nays: 0

Abstain: 0

Absent: 0

All in favor, motion passed by Mayor Animashaun

Ordinance 23-06 Adding Section 11:32 Mobile or Manufactured Home Placement, Replacement and Relocation Requirements for Existing, Pre-owned and Used Mobile and Manufactured Homes, was introduced. With no comments from the public, Alderwoman Jupiter motioned, Alderwoman Converse second to accept the introduction of Ordinance 23-06 and a public hearing will be held on June 12, 2023 to vote and adopt. With a unanimous agreement from the Board, Mayor Animashaun declared the motion carried.

Ordinance 23-07 Adding Section 22:3 Awnings, Canopies, and Encroachment, was introduced. With no comments from the public, Alderwoman Jupiter motioned, Alderwoman Converse second to accept the introduction of Ordinance 23-07 and a public hearing will be held on June 12, 2023 to vote and adopt. With a unanimous agreement from the Board, Mayor Animashaun declared the motion carried.

Ordinance 23-08 Adding Section 22:2 Obstructing Streets, Alleys, Sidewalks, Etc., Structures Encroaching was introduced. With no comments from the public, Alderwoman Jupiter motioned, Alderwoman Converse second to accept the introduction of Ordinance 23-08 and a public hearing will be held on June 12, 2023 to vote and adopt. With a unanimous agreement from the Board, Mayor Animashaun declared the motion carried.

Ordinance 23-09 Adding Section 23:4 Excavation was introduced. With no comments from the public, Alderwoman Converse motioned, Alderwoman Williams second to accept the introduction of Ordinance 23-09 and a public hearing will be held on June 12, 2023 to vote and adopt. With a unanimous agreement from the Board, Mayor Animashaun declared the motion carried.

Ordinance 23-10 Amending Section 11:100 Sheds and Accessory Buildings was introduced. With no comments from the public, Alderwoman Converse motioned, Alderwoman Williams second to accept the introduction of Ordinance 23-10 and a public hearing will be held on June 12, 2023 to vote and adopt. With a unanimous agreement from the Board, Mayor Animashaun declared the motion carried.

Alderwoman Jupiter motioned and Alderwoman Williams second “THAT” the Board accept Mayor Animashaun’s proposal to accept the SCP structural analysis that is recommending that the municipal building at 4751 Highway 1, be demolished. Upon a unanimous consent by the Board, Mayor Animashaun declared the motion carried.

#### **Executive Session**

Alderwoman Jupiter motioned and Alderwoman Converse second, “THAT” the Board enter into executive session. The Board unanimously agreed and Mayor Animashaun declared the motion carried. The Board entered into a closed executive session at 6:58pm.

Alderwoman Converse motioned and Alderwoman Jupiter second, “THAT” the Board return from executive session. The Board unanimously agreed and Mayor Animashaun declared the motion carried. The Board returned from the closed executive session at 7:10pm.

Based upon the executive session discussion, Alderwoman Jupiter motioned and Alderwoman Converse second, “THAT” the Board, approve to hire part-time as needed office worker with a salary of fifteen dollars an hour. Mayor Animashaun declared the motion carried.

#### **Public Comments Session- Closed**

Alderwoman Jupiter motioned and Alderwoman Williams second, “THAT” the public comments session be closed. The Board unanimously agreed and Mayor Animashaun declared the motion carried.

**Adjournment:** Upon unanimous consent, the meeting was adjourned at 7:12 p.m.

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Ron Animashaun, Mayor

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Meshaun Arcenaux, Clerk